



5824 Berkley Drive
 New Orleans, LA 70131
 (504) 394-8781
 aorillion@wpcno.org
 www.wpcno.org

APPLICATION FOR ADMISSION FOR THE 2018-2019 SCHOOL YEAR

Circle the class of your choice. Classes are from 9:00 a.m. until noon:

1 YEAR OLD - MWF
 \$235 / MONTH

1 YEAR OLD—TT
 \$200 / MONTH

1 YEAR OLD - MTWTF
 \$310 / MONTH

2 YEAR OLD- MWF
 \$235/ MONTH

2 YEAR OLD - MTWTF
 \$310 / MONTH

3 YEAR OLD- MWF
 \$235 / MONTH

3 YEAR OLD- MTWTF
 \$310 / MONTH

4 YEAR OLD- MTWTF
 \$310 / MONTH

KINDERGARTEN- MTWTF
 \$310 / MONTH

You may register now or during the school year for the extended day program known as “Lunch Bunch”. The extended day session is from noon-2:00 p.m. on Monday - Thursday; children bring their lunch.
 Circle your preference if registering now:

Monday
 \$40

Tuesday
 \$40

Wednesday
 \$40

Thursday
 \$40

I hereby apply for the admission of my child to the **Woodland Presbyterian Church Early Learning Center** in the class circled above and submit the following information for your consideration:

Child’s Full Name: _____

Name by which child is called: _____ Date of Birth: _____ Sex: _____

Address: _____ City: _____ Zip Code: _____

E-mail: _____ Home Phone #: _____

Father’s Name: _____ Cell Phone #: _____

Employer: _____ Work Phone #: _____

Mother’s Name: _____ Cell Phone #: _____

Employer: _____ Work Phone#: _____

Parents: Married Divorced Widowed Other

Who is the primary custodian? _____

Previous Preschool or Mother’s Day Out attendance, if any _____

Is your child potty trained? _____ Any physical / developmental handicaps? _____

General Health: _____ Allergies: _____

To which church are you a member?: _____

How long have you lived in the area? _____

Signature: _____ Date: _____

Relationship to child: _____

FINANCIAL POLICIES

The following policies are intended to create an equitable arrangement between the school and the families regarding the financial responsibilities of each:

1. **Registration Fee.** A \$100 registration fee must accompany the application. The fee is \$50 for each additional child. This fee is **non-refundable**.

2. **Supply and Snack Fee.** The supply and snack fee is due with September tuition.

\$100 for 2 & 3-day classes \$125 for 5-day classes including Kindergarten

3. **Commitment Fee/Prepayment for the last month of school.**

A **non-refundable** and **non-transferable** commitment fee equal to one month's tuition must also accompany the application. This fee will be applied towards May 2019 tuition if the child remains enrolled in the ELC at that time and all fees are current.

4. **Late Tuition Fees.** Monthly tuition is due on the first of each month. Tuition will be considered delinquent after the 10th of the month and a delinquent fee of \$25.00 per month will be charged. In addition, a fee may be charged for NSF checks. The ELC reserves the right to apply all payments towards outstanding sums.

5. **Late Pick Up Fees.** A fee of \$5.00 for every five minutes late may be imposed for unnecessary or habitual delay in picking up children.

Office Use Only:

Registration fee paid Check no. _____ Date: _____ Amount: _____

Commitment fee paid Check no. _____ Date: _____ Amount: _____

Supply / Snack fee paid Check no. _____ Date: _____ Amount: _____